

## **Memorandum**

**To:** Planning Commission

**From:** Judy Fani, Senior Planner 425-556-2406

**Date:** March 3, 2017

**Subject:** Update to the Capital Investment Strategy

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### **BRIEFING PURPOSE:**

The purpose of this briefing is to inform the Planning Commission regarding work underway to update the Capital Investment Strategy (CIS). This briefing is informational; no amendments to the Comprehensive Plan are proposed or anticipated at this time.

### **BACKGROUND:**

The CIS provides guidance for how to prioritize capital investments across functional areas to implement Redmond's vision as described in the Comprehensive Plan. Several benefits are derived from periodic updates aside from the practical matter of ensuring that the CIS stays relevant and continues to prove its worth as an interface for planning, budgeting, investment and strategic action.

Comprehensive Plan policies CF-7 and CF-8 provide the policy guidance for the CIS and are attached. In summary, the CIS:

- Identifies strategic goals and actions related to infrastructure investments needed to carry out Redmond's vision,
- Summarizes planned capital facility improvements, sequencing, costs and anticipated revenue through 2030, and
- Monitors progress on delivering the CIS work products.

The first CIS was completed in 2011 and spanned 18 years of planned capital investments, primarily identified in adopted functional plans such as for parks and recreation, transportation, and utilities. This was followed by a progress report in 2014.

In July 2015, a multi-disciplinary staff team began a two-phased approach to update the CIS. The CIS core team includes City functional area managers and financial analysts who meet regularly. The team's Phase 1 work involved developing a preliminary recommendation for near-term capital investments for inclusion in the 2017-22 Capital Improvement Program (CIP), also referred to as the six year CIP. The CIP represents the city's funded capital investments as reflected in Redmond's current biennium budget. This effort was guided by five Thematic Strategies that express the desired outcomes for the 6 year CIP period. In addition, the team composed a list of Guiding Principles to describe sound practices to guide the City's work in accomplishing the desired CIP outcomes. The Planning Commission was briefed about the Phase 1 scope of work in November 2015.

## **PHASE II SCOPE OF WORK**

Last fall, staff began work on Phase 2 of the CIS update which includes:

- Revising thematic strategies & guiding principles to express desired outcomes for the new investment periods
- Developing new criteria to prioritize candidate capital projects planned for
  - mid- and long-term during the 2023-30 investment period and
  - high priority projects likely to occur during 2031-40
- Forecasting revenue estimates, analyzing the funding gap, and developing financial strategies
- Exploring options to address the funding gap
- Monitoring and measuring CIS strategies
- Identifying follow-up work for subsequent CIS updates
- Publishing the CIS Report Update
- Continuing outreach efforts to engage, inform direction and provide updates to members of boards and commissions
- Council approval (near the end of summer) of the CIS Report, including a recommended prioritized list of capital projects planned to occur between 2023-30, as well as some high priority projects planned for 2031-40

Staff encourages Commissioners to read the attached Comprehensive Plan policies CF-7 and CF-8, Thematic Strategies, and Guiding Principles before the next meeting.

Please contact Judy Fani ([jfani@redmond.gov](mailto:jfani@redmond.gov), 425-556-2406) with comments or questions.

Attachments: Comprehensive Plan policies CF-7 and CF-8  
Thematic Strategies and Guiding Principles